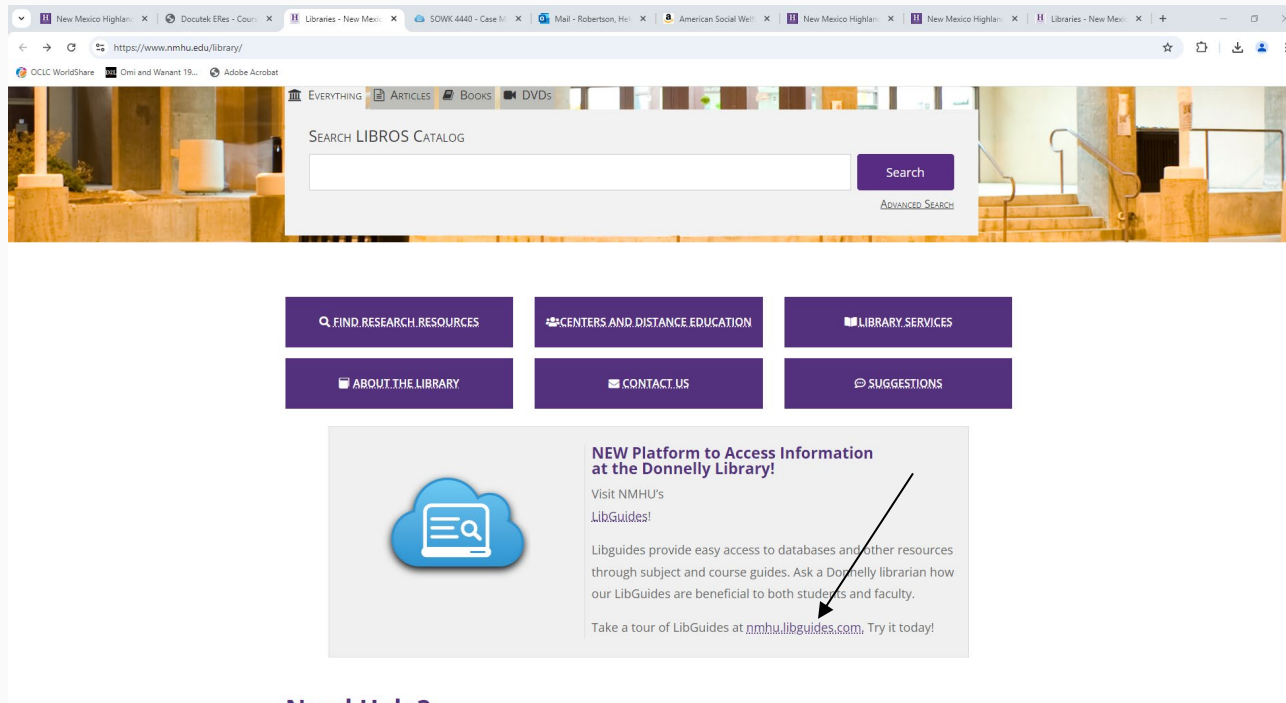


# **LIBGUIDES INSTRUCTIONS**

# Click on LibGuides on the Library Website



The screenshot shows a web browser window with the URL <https://www.nmhu.edu/library/>. The page features a search bar labeled "SEARCH LIBROS CATALOG" with a "Search" button and a link to "ADVANCED SEARCH". Below the search bar are six navigation buttons: "FIND RESEARCH RESOURCES", "CENTERS AND DISTANCE EDUCATION", "LIBRARY SERVICES", "ABOUT THE LIBRARY", "CONTACT US", and "SUGGESTIONS". A prominent announcement box titled "NEW Platform to Access Information at the Donnelly Library!" contains the following text: "Visit NMHU's LibGuides! Libguides provide easy access to databases and other resources through subject and course guides. Ask a Donnelly librarian how our LibGuides are beneficial to both students and faculty. Take a tour of LibGuides at [nmhu.libguides.com](http://nmhu.libguides.com). Try it today!". A black arrow points from the text "Ask a Donnelly librarian" to the LibGuides announcement box.

Need Help?

# Click on Social Work

The screenshot shows the 'Welcome to the Donnelly Library' page on the LibGuides website. The 'BY SUBJECT' tab is selected, and a search bar is visible. A list of 22 subjects is displayed, with 'Social Work' highlighted in blue. A black arrow points to the 'Social Work' link. Other subjects include Art and Art History, Biology, Business Administration, Chemistry and Biochemistry, Computer and Math Sciences, Counselling, Criminal Justice, Education, English, Exercise and Sports Science, Forestry, General Interest, Health Science, Law, Media Arts and Technology, Music and Music Technology, Natural Resources Management, Nursing, Political Science and Public Affairs, Psychology, and Sociology. To the right, there are sections for 'A-Z Database List' and 'Journal Finder'. At the bottom right, a photo of Gina Centineo, a Library Associate, is shown.

New Mexico Highlands University LibGuides Home

Welcome to the Donnelly Library

ALL GUIDES BY GROUP **BY SUBJECT** BY TYPE BY OWNER

Search Enter Search Words Search

Showing 22 Subjects

Art and Art History	1	General Interest	2
Biology	2	Health Science	2
Business Administration	2	Law	1
Chemistry and Biochemistry	2	Media Arts and Technology	2
Computer and Math Sciences	1	Music and Music Technology	1
Counselling	3	Natural Resources Management	2
Criminal Justice	1	Nursing	1
Education	2	Political Science and Public Affairs	2
English	14	Psychology	2
Exercise and Sports Science	1	<b>Social Work</b>	1
Forestry	2	Sociology	1

A-Z Database List

Full list of Databases the library subscribes to, including trial access.

[Go to A-Z List](#)

Journal Finder

- Journal Finder (Searchable A-Z list of Journals)
- If you are looking for a specific journal, magazine, or newspaper, use Journal Finder®. It contains access to 65,901 titles!

Librarians

Gina Centineo  
Library Associate - External Programs

# Click on Facundo Valdez School of Social Work

The screenshot shows the New Mexico Highlands University LibGuides website. The page title is "Welcome to the Donnelly Library". There are navigation tabs for "ALL GUIDES", "BY GROUP", "BY SUBJECT", "BY TYPE", and "BY OWNER". A search bar is present with the text "Enter Search Words".

Under the "Showing 22 Subjects" section, there are two columns of subject categories. The "Social Work" category is highlighted in blue and has a black arrow pointing to it from the right. Below "Social Work" is a sub-entry for "Facundo Valdez School of Social Work" with a location tag "Albuquerque-Rio Rancho".

Other subject categories include: Art and Art History, Biology, Business Administration, Chemistry and Biochemistry, Computer and Math Sciences, Counseling, Criminal Justice, Education, English, Exercise and Sports Science, Forestry, General Interest, Health Science, Law, Media Arts and Technology, Music and Music Technology, Natural Resources Management, Nursing, Political Science and Public Affairs, and Psychology.

On the right side, there is a "Journal Finder" section with a "Go to A-Z List" button and a "Librarians" section featuring a photo of a man in a blue shirt.

# Click on E-Reserves

The screenshot shows a web browser window displaying the LibGuides page for the Facundo Valdez School of Social Work at New Mexico Highlands University. The browser's address bar shows the URL <https://nmhu.libguides.com/fvssw>. The page header includes the university logo and navigation links. A search bar is located in the top right corner. On the left side, there is a vertical navigation menu with the following items: Home, Highlights, Articles and More, Books and More, Videos and More, Writing and Citing, Native American Social Work Studies Institute, and E-Reserves. The 'E-Reserves' item is highlighted with a white background. Below the menu is a 'Library Associate' section featuring a photo of Helen Robertson and an 'Email Me' button. The main content area is titled 'Research Process' and contains a graphic titled 'The Research Process' with six interconnected steps: Orient (Gather background information), Question (Get curious about the topic), Explore (Perform initial searches), Focus (Narrow your topic), Evaluate (Review the sources), and Share (Compose your results). An arrow points from the 'E-Reserves' menu item to the 'Orient' step in the graphic.

New Mexico Highlands University

Facundo Valdez School of Social Work - Albuquerque/Rio Rancho

Search this Guide

Home

Highlights

Articles and More

Books and More

Videos and More

Writing and Citing

Native American Social Work Studies Institute

E-Reserves

Library Associate

Helen Robertson

Email Me

Research Process

Graphic of the research process (created by East Central University)

**Orient**  
Gather background information to have a basic understanding of the topic.

**Question**  
Get curious about the topic. What questions do you have?

**Explore**  
Perform initial searches to see what questions have already been answered about the topic.

**Focus**  
Narrow your topic to a single research question that has not already been answered and perform more focused searches.

**Evaluate**  
Review the sources you've found by digging deeper into each source and asking more questions.

**Share**  
Compose your results and share them to contribute to the conversations on the topic.

**The Research Process**

# Click on Social Work

The screenshot shows a web browser window with the URL <https://nmhu.libguides.com/er.php?b=s>. The page header features the New Mexico Highlands University logo and navigation links for LibGuides and E-Reserves. The main heading is "E-Reserves" with a subtext "Find e-reserve materials by course number, course name or instructor." Below this is a search interface with tabs for "ALL COURSES", "BY INSTRUCTOR", "BY TERM", and "BY SUBJECT". A search bar contains the text "Social Work" and a "Go" button. To the right, there is a "Help is Just a Click Away" section with a search bar and a "LibAnswers & LibChat" button. Below the search bar, it says "Showing 1 Subjects" and lists "Social Work" with a count of "13". At the bottom, there is an "E-Reserves Request Form" section with a link to "E-Reserves Request Form" and a note "Use this form to request a E-Reserve for your class." The footer includes "Powered by Springshare. All rights reserved. Login to LibApps".

# Here you have the list of e-reserves

The screenshot shows a web browser window displaying the 'E-Reserves' page for New Mexico Highlands University. The page title is 'E-Reserves' and the URL is 'https://nmhu.libguides.com/er.php?b=s'. The page features a search bar with the text 'Search E-Reserves: Enter Course Keywords' and a 'Go' button. Below the search bar, there are tabs for 'ALL COURSES', 'BY INSTRUCTOR', 'BY TERM', and 'BY SUBJECT'. The 'BY SUBJECT' tab is selected, and the page displays a list of subjects under the heading 'Showing 1 Subjects'. The subject is 'Social Work', which is expanded to show a list of 19 courses. The courses listed include:

- SOWK 3010 - Law and Ethics / McSwain, Bragg, Tenorio / Fall 2024
- SOWK 3410 - Social Policy and Services / Ortega, Buffano, Franco, Meadows, Frampton / Fall 2024
- SOWK 3650 - Generalist Social Work Practice I / Nelums, Dalley, Bencomo, Medina, Hutton / Fall 2024
- SOWK 3830 - Human Diversity and Multicultural Theory / Balchun, Ma'ayan, Medina, Nelums, Koons / Fall 2024
- SOWK 4300 - Research Methods 2 / Stern, Tostono / Fall 2024
- SOWK 4400/5400 - Social Work in Health Care Settings / Ghasem / Fall 2024
- SOWK 4650 - Generalist Social Work Practice II / Dalley, Corbino, Kluck, Head Powell / Fall 2024
- SOWK 5410 - Social Policy: History, Structure, and Analysis / Barlow, Barmore, Moore, Ortega, Rolstad / Fall 2024
- SOWK 5650 - Social Work Practice I / Dalley, Kluck, Dodson, Guzman, Fuhr, Rolstad, Helgins-Grado / Fall 2024
- SOWK 5850 - Human Behavior in the Social Environment / Eldridge, Moore, Bragg, Ortega / Fall 2024
- SOWK 6250 - Clinical Practice with Traumatized Children / Baca, Rivera / Fall 2024
- SOWK 6300 - Motivational Interviewing in SW Practice / Tourenguez / Fall 2024
- SOWK 6650 - Advanced Multicultural Social Work Practice / Carrillo-Marquez, Baca, Williams, Nelums, Rolstad, Allen / Fall 2024
- SOWK 6860 - Advanced Multicultural Practice III / Rolstad, Allen, Rodriguez / Fall 2024
- SOWK6900/5900 - Children's Services / Chavez / Fall 2024
- SOWK4180/5180 - Social Work in Rural Communities / Martinez / Fall 2024
- SOWK4180/5110 - Aging and Gerontology / Rodriguez / Fall 2024
- SOWK5380 - Substance Use and Social Work / Medina, Dodson, Stanley, Delgado, Tourenguez, Rolstad, Bragg, Floyd / Fall 2024

At the bottom of the list, there is a blue box with the following information:

Subject Homepage: [https://nmhu.libguides.com/lib.php?subject\\_id=228204](https://nmhu.libguides.com/lib.php?subject_id=228204)  
Subject Experts: Patrick Blumens

On the right side of the page, there is a 'Help is Just a Click Away' section with a search bar and a 'LibAnswers & LibChat' button. Below that is an 'E-Reserves Request Form' section with a link to the request form.